BASIC SKILLS ADVISORY COUNCIL

PURPOSE:
In accordance with the California Basic Skills Initiative, the Basic Skills Advisory Council (BSAC) shall make recommendations to the Vice President of Instruction on college matters pertaining to basic skills and learning communities.

MEMBERSHIP:
1. Chair, Faculty - Basic Skills Initiative/Learning Communities Center Coordinator
2. Dean, Education Centers and Online & Innovative Learning
3. Dean, Counseling & Educational Support Services
4. Faculty, English (STARS/Puente instructor)
5. Faculty, English program chair or designee
6. Faculty, Math Learning Center coordinator
7. Faculty, Math program chair or designee
8. Faculty, Reading/ESL program chair or designee
9. Faculty, Integrated Learning Center coordinator (Watsonville)
10. Faculty, Learning Skills/ASC (Accessibility Services Center, formerly DSPS
11. Faculty, CTE instructor
12. Faculty, Instruction Librarian
13. Faculty, ACE director
14. Faculty, Counselor (Puente)
15. Faculty, EOPS/CARE counselor or designee
16. Program Analyst, Planning/Research/Knowledge Systems
17. Student, Student Senate
18. Ex Officio: Vice President of Instruction
19. Ex Officio: Dean, BELA
20. Ex Officio: Dean, NAS

MEETINGS:
Meetings will be held monthly during each semester to discuss Basic Skills Initiative efforts and best practices to share college-wide with instructors working with basic skills students, both within and outside of learning communities. All meetings are open to the general college community.

AGENDA:
The Chair will have responsibility for constructing the agenda. Proposed agenda items should be submitted to the Chair by Council members no later than two weeks prior to the regularly scheduled meeting. Copies of the agenda will be sent to members of the Council.

MINUTES:
The Chair sees that minutes of all meetings are recorded, electronically distributed to Council members, and posted on the website.